Appendix 3

to the Rules of Internal Control

over the Use of Insider Information

**NOTICE**

**on the inclusion (exclusion) of a person in (from) the insider list(s)
Teniz Capital Investment Banking JSC**

Date of inclusion: "\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_

FULL NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IIN/BIN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teniz Capital Investment Banking JSC (hereinafter referred to as the Company) hereby notifies that you are included in the list of insiders of the Company in accordance with paragraph 3 of Article 56-1 of the Law of the Republic of Kazakhstan "On Securities Market".

In this regard, you must comply with the requirements of the legislation of the Republic of Kazakhstan in terms of the use/disclosure of insider information of the Company, including the Law of the Republic of Kazakhstan "On Securities Market", as well as the Rules of internal control over the disposal and use of insider information (posted on the Company's Internet resource www.tenizcap.kz and (or) on the Internet resources of the depository of financial statements (https://www.dfo.kz/), stock exchange (https://kase.kz/kz/).

In case of termination of access to insider information, you will be excluded from the Company's insider list. By signing this notice, you give your consent to the Company to exclude you from the list of insiders.

As an insider of the Company, you may not:

1. use insider information in transactions with securities and other financial instruments, the issuer of which is the Company;
2. transfer to third parties or not make available to third parties the Company's insider information, except for cases stipulated by the laws of the Republic of Kazakhstan;
3. provide recommendations or proposals to third parties on transactions with securities based on the Company's insider information.

As an insider of the Company, you are obliged to:

1. provide the Company with information on all open accounts in organisations engaged in brokerage activities;
2. quarterly, not later than the fifth day of the month following the reporting quarter, notify the Company (risk division) of the concluded transactions.

Insider information that you possess or will possess in the future is strictly confidential and may not be disclosed to third parties. You shall take all available effective measures to restrict access of unauthorised persons to insider information.

In case of non-compliance with the above restrictions, unlawful use and dissemination of insider information, you may be held civilly, administratively, criminally and otherwise liable under the laws of the Republic of Kazakhstan, and you, if you are an employee of the Company, may be subject to disciplinary action in accordance with the labour laws of the Republic of Kazakhstan.

By signing this notification you confirm acceptance of the above restrictions established by the legislation of the Republic of Kazakhstan in respect of insiders, as well as acceptance of the above obligations on non-disclosure of insider information and familiarisation with the Rules of internal control over the disposal and use of insider information and sanctions for unlawful use and distribution of insider information. Also, in accordance with this notice, you accept the obligation to report all transactions with securities, for which the Company is recognised as an insider, made on its personal accounts with professional participants of the securities market, in accordance with the procedure stipulated by the legislation of the Republic of Kazakhstan.

By signing this notice in accordance with the Law of the Republic of Kazakhstan "On Personal Data and Their Protection" I give the Company my consent to collect and process my personal data, including, but not limited to, providing my personal data to the authorised state bodies, Kazakhstan Stock Exchange JSC, Astana International Financial Centre Exchange, in accordance with the requirements of the regulatory legal acts of the Republic of Kazakhstan.

Consent to the collection and processing of personal data is valid for the period of storage of personal data in accordance with the requirements of the legislation of the Republic of Kazakhstan.

Collection and processing of personal data shall be carried out in ways that do not contradict the legislation of the Republic of Kazakhstan.

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*Signature*

Date of deletion: "\_\_\_" \_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_\_